

**MINUTES**  
**MOORE ELEMENTARY SCHOOL**  
**School Organizational Team Meeting**  
**January 10th, 2023**  
**3:30 PM**  
**Location: Library**

School Organizational Team Members:

Michele Caris, Chair

Annette Delgado, Member\*

Ramona Anchondo, Member\*

Marelena Reyes, Member

Marie Beltran, Member

Alexandra Moraitis, Member

Alexandra Robertson, Principal

Bertrand Christophe, Assistant Principal

Kelly Leong, Assistant Principal

\*Absent

This meeting agenda is posted publicly on the school website at <https://moore-miners.com/sot/>

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call the William K. Moore front office 702-799-3270 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

### 1.0 Welcome & Roll Call

### 2.0 Student Generated Funds (SGF)

#### 2.1 Review spending for the month of January

- SGF fund is approximately In the 3,000's
- Water cooler rental
- February staff surprise
- Snack shack to replenish

#### 2.2 Review projected spending for the month of February

- Staff appreciation week
- Possible community night (Spring)

### 3.0 Staffing

#### 3.1 Transfer/Hiring Season

- Transfer season opens January 29th - can post open positions (first week of February)
- Out of district hiring is open on February 12th
- Added unit: KIDS Program - 1 teacher 1 aide (plan to site fund a second aide)
- Survey to staff sent
- Plan to staff four teachers in each grade level

## **4.0 School Performance Plan**

### 4.1 Status Tracker

- Due February 9th
- Located on school website (status check 2)
- Student success- (performance)--adult learning (PLC's)--connectedness (attendance)

## **5.0 Parent Teacher Organization**

### 5.1 Structure & Organization

- Parent Teacher Organization
- Survey to Teachers
- Parent Link, Class Dojo and Parentlink to parent/family community

## **5.0 Public Comment Period (Three minutes maximum allotted)**

- Photo booth donation from Reyes Family - digital and 360 booth-- for possible school family engagement event